

HOME TUTOR (REMOTE)

Position Details

Occupation: Home Tutor (Remote) (Equivalent to ANZSCO Skill Level 4)

6-digit Code: 070499

Reports to: Rural Agricultural Property Managers

Position Description: The primary role of Home Tutor is to guide school-age children on remote agricultural properties through their distance education program. The role involves close contact with the children's qualified distance education teacher and with their parents.

This occupation is **only** available under the FNQ DAMA for employers living on an agricultural property that is at least one hour driving time from the nearest school (including kindergarten), where at least one or more child/ren of school age are enrolled in an official distance education curriculum with a qualified distance education teacher, in a home with two working parents (including working on the property).

Main Duties and Tasks:

- Assist in the preparation of materials and equipment for the child/ren's education and recreational activities as provided by Distance Education.
- Maintain regular contact with the teacher and the Cairns Distance Education school.
- Keep the teacher and school informed of any circumstances which may impact the student's learning or ability to return schoolwork on time.
- Provide support and supervision of the student/s, ensuring that the student/s attends scheduled telephone or online lessons and that work is completed and returned in the allocated time.
- Ensure the student/s has ready access to all necessary learning materials and resources, including an appropriate work area.
- Participate in field/extension services and extracurricular activities related to the students' course or year level, including those directed by the teacher, and where these are conducted in or near where the student resides.
- Manage the child/ren's behaviour and guide child/ren's social development.
- Prepare and conduct activities for children including those provided in the Distance Education curriculum
- Read and play educational games in between online lessons and recess breaks, appropriate to the age and level of the child/ren.
- Supervise the child/ren throughout their Distance Education learning and daily routine, including supervising the children's hygiene.

Skills, qualifications and experience:

- Have at least a relevant AQF or equivalent Certificate III, or, have at least two years of full-time relevant experience.
- Must hold a Queensland government 'Blue Card'.